



Gossops Green Primary School

Kidborough Road, Gossops Green, Crawley, West Sussex, RH11 8HW

Telephone: 01293 525449

Email: office@gossopsgreen.org.uk

Website: <https://gossopsgreen.org.uk>

Principal: Mrs S Dunne

Deputy Principal: Mr M Warwick



Thursday 25th April 2024

Dear Parents/Carers

Reception Places September 2024

I would like to take this opportunity to warmly welcome you to our school. Gossops Green is a friendly, caring school with high expectations for all our pupils. We aim to provide, in our 3-form entry school, a lively, creative curriculum to challenge and motivate our pupils through a range of exciting learning opportunities both within and outside of the classroom.

To accept the place that has been offered, please can you complete and return the attached form to us by **Wednesday 15th May**, along with copies of your 2024-25 Council Tax statement and your child's birth certificate (if you come into school, the office staff can copy these for you). If you would like a paper copy of this acceptance form, you can either collect one from the office, or we can pop one in the post. These documents can be returned by post, as a scanned copy by email to office@gossopsgreen.org.uk, or by dropping it into the school office on weekdays, between 9am and 3pm. Please also return this form if you no longer need the place as we do have a waiting list; thank you.

We will be in touch in the near future with further arrangements for when both you and your child will have the opportunity to visit our school during the second half of summer term; the key dates are on the back of this letter. In the meantime, please make sure that you include an up-to-date email address on the form, as this is how we will set up our communication with you and this will be used for all the related communication apps that we use here. Please also feel free to look at our website to get a flavour of the school.

I am looking forward to meeting and working with you over the coming years, ensuring your child is happy in school, making new friends, learning exciting new things and developing into a successful young person.

Yours sincerely,

Mrs S Dunne

Principal

Key Dates

Date	Event
Tuesday 16 th April 2024	West Sussex County Council advise Parents of Admission to Gossops Green via email Welcome email sent by school to parents/carers
Thursday 25 th April	Gossops Green Welcome Letter emailed out
Wednesday 15 th May	<u>Deadline for Acceptance Letter, Council Tax Statement and Birth Certificate</u> to be returned to school
W/B Monday 20 th May	Further information regarding transition to Reception to be emailed out via school
W/B Monday 10 th June	School to send out (via email) personalised details, including which class your child is in and whether they are in Group A or Group B for the induction days in September <i>(Group A or B determines which sessions your child will attend the week of 9th September as part of the staggered start)</i>
Monday 17 th June	<u>Parent/Carer Information Evening</u> – Online 6pm – 7pm (online)
Thursday 27 th June	<u>Pupils Meet the Teacher Session 1 (45mins) and Parent/Carers Talk</u> Sessions at three different times during the day, dependent on class allocation Parent/Carers to sign up for September Home Visits
Thursday 18 th July	<u>Pupils Meet the Teacher Session 2 (45mins)</u> At three different times during the day, dependent on class allocation
Summer Holiday	
Tuesday 3 rd September	1:2 Home Visits (Meetings for Parents and Teachers) - time slots booked at Meet the Teacher sessions (see above) Staff to share Seesaw App access codes and arrange for lunches to be booked for the following week
Wednesday 4 th September	
Thursday 5 th September	
W/B Monday 9 th September	Phased Start (children do not start full time until Friday 13 th September)
Monday 9 th September	Group A pupils in school 8.30am -12.30 (with lunch) Group B pupils in school 1.30-3pm
Tuesday 10 th September	Group B pupils in school 8.30am-12.30 (with lunch) Group A pupils in school 1.30-3pm
Wednesday 11 th September	All pupils in school 8.30am – 12.30pm (with lunch)
Thursday 12 th September	All pupils in school 8.30am – 12.30pm (with lunch)
Friday 13 th September	All pupils in school all day (8.30am-3.00pm)