

Gossops Green Primary School

Kidborough Road, Gossops Green, Crawley, West Sussex, RH11 8HW

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Website: <https://gossopsgreen.org.uk>

Principal: Mrs S Dunne Deputy Principal: Mr M Warwick



15th June 2023

Dear Parents/Carers

New Reception Intake - September 2023

We are pleased to be able to inform you of your child's class



Willow



Cherry



Holly

Class: Class

Teacher:

We also organise our children into one of four houses: Emerald /Ruby/Sapphire/Topaz

Your child will be in Emerald /Ruby/Sapphire/Topaz house, so they will need a green /red/blue/yellow T shirt for PE.

Allocation of Children to Classes

We have allocated the children to their classes (Cherry/Holly/Willow) as a result of our EYFS Lead, Miss Barraball having visited or spoken with all the feeder nurseries and playgroups (where possible). We have aimed to ensure a balance of boys/girls and ages in each class and, where possible, tried to ensure that each child is with at least one other child they know, usually someone from his or her pre-school group. All Reception (also known as EYFS - 'Early Years Foundation Stage') classes share the outdoor learning area, where they are able to play and learn with children in the other Reception classes. The children soon get to know the other children in their class, so please do not worry if some of your child's friends are in a different class. Parents and children all wait together in the playground before and after school, so this is a good time to meet friends and neighbours.

Pupils Transition Session 1 - Wednesday 28th June

On Wednesday 28th June, we would like to invite you to bring your child to the first of two 45min transition sessions with their new class teacher and their new classmates. Parents will not accompany their child, but instead stay in the hall where there will be refreshments and the opportunity to meet other parents of children in the same class. Your child's session will be at on Wednesday 28th June.

Pupils Transition Session 2 - Wednesday 12th July

On Wednesday 12th July, we are offering a second transition session for pupils. Parents again can wait in the hall and meet other parents of children in the same class. Your child's session will be at on Wednesday 12th July.

Home Visits

The first three days of the term in September (4th-6th September) are when your child's new teacher would like to visit you and your child at home. This is beneficial as it enables the child and staff to get to know each other in a familiar setting for the child. You will be able to sign up for a time slot during the Transition Sessions (28th June and 12th July).

September Start Dates and Times

We have an ongoing transition program which begins in September with several days of either morning or afternoon only attendance, which we strongly recommend as it helps the children to get used to school and the new routines and for the teachers to get to know your child better.

For the first few sessions we have only half the class at a time (**Group A** or **Group B**) as this gives teachers more time with each child and therefore helps the children to settle. This will mean that there will be no more than 15 children in the classes for the first few days.

Your child is in: **Group A** / **Group B**

Monday 4 th September Tuesday 5 th September Wednesday 6 th September	Home visits by class teacher and teaching assistant to meet parent/carer and pupil in their home setting
Thursday 7 th September	Group A pupils – 8:30am - 12:30am (with lunch)
Friday 8 th September	Group B pupils – 8:30am – 12:30am (with lunch)
Monday 11 th September	Group A pupils 8.30am -12.30 (with lunch) Group B pupils 1:30pm - 3:00pm
Tuesday 12 th September	Group B pupils 8:30am-12:30pm (with lunch) Group A pupils 1:30pm - 3:00pm
Wednesday 13 th September	All pupils 8:30am – 12:30pm (with lunch)
Thursday 14 th September	All pupils – all day (8:30am – 3:00pm)
Friday 15 th September	All pupils – all day (8:30am – 3:00pm)

New Parents Online Welcome Meeting

There is an important *New Parents Online Welcome Meeting* online on **Monday 19th June, 6pm-7pm**. This meeting is for parents/carers (not children). Following feedback from parents last year, we are again having this meeting for new parents online as this allows more parents to attend and removes the need for childcare. During this meeting, our EYFS Leader, as well as the Principal and Deputy, will share information about your child starting EYFS here at Gossops Green. Parents/Carers will be able to ask questions via the chat facility and these will be answered at the end. The meeting will open with a welcome from Mr Dey, CEO, of the Collegiate Trust. A link is included below – you will need the free Microsoft TEAMS app if using a tablet or phone. We will share a recording of this presentation via email after the event, so please don't worry if you are unable to join on the evening itself.

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTIwNjEzZDctYTQ1ZS00YTlkLTlIODAtMGRkZDBlZjRIOWRm%40thread.v2/0?context=%7B%22Tid%22%3A%223e1c5be2-266b-4e73-ae7a-f0e4d3edee97%22%2C%22Oid%22%3A%22786ebc57-81ed-41d6-878a-b21431244776%22%2C%22IsBroadcastMeeting%22%3Atrue%2C%22role%22%3A%22a%22%7D&btype=a&role=a

Pupil Information - Arbor



Our school database system is run by a company called Arbor. One of the major benefits of the system is that you can see the basic information that we hold for your child and can enter and adapt information including addresses and contact details, either via the secure

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website or via a free app. You should have already received an email from Arbor with your log in details and instructions. If you did not receive this email, please check your junk folder.

In the first instance and then contact the school office if you still have not received any communication. When you receive the email, can you please sign up to the Parent Portal and you can then give us full admission details for your child including, emergency contact details, medical and dietary needs and consents and permissions,

Please could you complete the required information by **Friday 30th June**; thank you to the parents who have already done this.

Website

In the meantime, please look at our website, where we have set up a dedicated page just for Reception new starters at [New Reception – Sept. 2023 | Gossops Green Primary School](#). On this page, you will find important information and links including school uniform, school meals, before and after school clubs, school milk (free for under-fives) and the EYFS curriculum.

Dates for Your Diary

Monday 19th June - Parents Evening 6pm-7pm (online)

- Information meeting for parents (not children).

Wednesday 28th June – First Transition Session (Pupils *Meet the Teacher*) – 45mins

- Cherry class – 9:15am – 10am
- Holly class – 10:30am – 11:15am
- Willow class – 1:30pm – 2:15pm

Wednesday 12th July – Second Transition Session – 45mins

- Cherry class – 9:15am – 10am
- Holly class – 10:30am – 11:15am
- Willow class – 1:30pm – 2:15pm

We look forward to meeting your child at the Transition Sessions as well as seeing you at the New Parents' Online Welcome meeting.

Yours sincerely,

Mrs Dunne
Principal