

Gossops Green Primary School

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Principal: Mrs S Dunne Deputy Principal: Mr M Warwick



6th June 2023

Dear Parents/Carers

New Reception Intake - September 2023

We are delighted that you have chosen Gossops Green Primary School for your child and look forward to welcoming you to the school. We wanted to share with you our plans for introducing your child to our school environment.

Your Child's Class and House

We have three classes in EYFS, Cherry, Holly and Willow. We are in the process of allocating children to their classes once our EYFS Lead, Miss Barraball has spoken with all the feeder nurseries and playgroups and you will be informed during the week beginning 12th June. We aim to ensure a balance of boys, girls and ages in each class and, where possible, we try to ensure that your child is with at least one other child they know, usually someone from his or her pre-school. Your child will soon get to know the other children in their class, so please do not worry if some of your child's friends are in a different class. The three Reception classes work very closely together and all Reception classes share the outdoor learning area, so your child will still be able to play and learn with children in the other classes.

We also have 4 houses in school – Ruby (red), Sapphire (blue), Emerald (green) and Topaz (yellow). Your child will be allocated a house at the same time as they are given their class, you will need this information in order to get them a PE top in the correct colour. They will stay in that house throughout their time at Gossops Green and we always ensure that siblings are in the same house to avoid arguments!

Visiting Pre-School Groups

We do our best to visit all of the children at their pre-school groups, but we cannot guarantee to visit every group, especially if it is situated outside of Crawley. If we are not able to visit your child's group, we will still speak to the supervisor or your child's Key-Worker.

New Parents Online Welcome Meeting – Monday 19th June (6pm) and website

Following feedback from parents last year, we will again have the meeting for new parents online as this allows more parents to attend and removes the need for childcare. During this meeting, our two EYFS Leaders, as well as the Principal and Deputy, will share information about your child starting EYFS here at Gossops Green. The meeting will be held via Microsoft TEAMS – you will need the free app if accessing via a phone or tablet or go to the website if on a computer. Here is the link you will need:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTIwNjEzZDctYTQ1ZS00YTlkLTlODAtMGRkZDBlZjRlOWRm%40thread.v2/0?context=%7B%22Tid%22%3A%223e1c5be2-266b-4e73-ae7a-f0e4d3edee97%22%2C%22Oid%22%3A%22786ebc57-81ed-41d6-878a-b21431244776%22%2C%22IsBroadcastMeeting%22%3Atrue%22%2C%22role%22%3A%22a%22%7D&btype=a&role=a

In the meantime, please look at our website, where we have set up a dedicated page just for Reception new starters. On this page, you will find important information and links including school uniform, school meals, before and after school clubs, school milk (free for under-fives) and the EYFS curriculum.

Transition Visits in June and July

To support your child's transition to primary school, we are holding two transition sessions: one in June and one in July. These two sessions are for the pupils only and will be at specific times for each class (see below). Both sessions will last for 45mins. Parents/carers are welcome to remain in the school and enjoy a cup of tea or coffee in our small hall, whilst the children are in class meeting their new teacher and classmates.

Pupil Information – action required

We use a system called Arbor to securely store your child's information. One of the major benefits of the system is that you can see the basic information that we hold for your child and can enter and adapt information including addresses and contact details, either via the secure website or via a free app. We will email further communication on the parental app and how to register in the next week; please look out for this information and register when prompted.

On the app / website you will have a set of notices asking you to complete key information about your child e.g. ethnicity, languages spoken/understood, medical and dietary needs, as well as permissions for local trips and photographs. Please can you complete these sections, ideally by the first transition session on **Wednesday 28th June**. Please contact the office if you require any support.

Dates for Your Diary

WB 12th June – Arrival of Key Information Letter

- Confirmation of your child's class, teacher and house team
- Details of the arrangements for your child's visits to his or her class during June and July
- An invitation to attend our online Parents' Welcome Meeting on Monday 19th June at 6pm

Monday 19th June - Parents Evening 6pm-7pm (online)

- Information meeting for parents (not children).

Wednesday 28th June – First Transition Session (Pupils *Meet the Teacher*) – 45mins

- o Cherry class – 9:15am – 10am / Holly class – 10:30am – 11:15am / Willow class – 1:30pm – 2:15pm

Wednesday 12th July – Second Transition Session – 45mins

- o Cherry class – 9:15am – 10am / Holly class – 10:30am – 11:15am / Willow class – 1:30pm – 2:15pm

WB 4th September

- Home visits (Monday 4th/Tuesday 5th/Wednesday 6th)
- Part time sessions (mornings OR afternoons only until Thursday 14th)

Thursday 14th September

- First full day for all pupils

We look forward to meeting your child at the Transition Sessions as well as seeing you at the New Parents' Online Welcome meeting.

Yours sincerely,



Mrs Dunne
Principal